

Area Committee 6

Agenda



Date: Thursday, 8 February 2024

Time: 6.00 pm

Venue: The Puerto Morazan Room - City Hall, College Green, Bristol, BS1 5TR

Distribution:

Councillors: Kerry Bailes, Andrew Brown, Sarah Classick, Richard Eddy, Paul Goggin, Zoe Goodman, Helen Holland, Jonathan Hucker, Chris Jackson, Tim Kent, Graham Morris and Kevin Quartley

Copies to: Relevant Officers

Issued by: Democratic Services

City Hall, PO Box 3176, Bristol, BS3 9FS

Tel:

E-mail: democratic.services@bristol.gov.uk

Date: Wednesday, 31 January 2024

1. Welcome, Introductions and Apologies for Absence

(Pages 3 - 5)

2. Declarations of Interest

3. Minutes of Previous Meeting

(Pages 6 - 10)

4. Public Forum

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Members of the public may make a written statement ask a question or present a petition to most meetings. Your statement or question will be sent to the Committee and be available in the meeting room one hour before the meeting.

Please submit it to democratic.services@bristol.gov.uk or Democratic Services Section, City Hall, College Green, Bristol BS1 5UY. The following requirements apply:

. The statement is received no later than **12.00 noon on the working day before the meeting** (7 February 2024) and is about a matter which is the responsibility of the committee concerned.

. The question is received no later than **three clear working days before the meeting** (2 February 2024).

5. Community Resources Manager Update and Decision

(Pages 11 - 96)



Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

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Public Forum



Members of the public may make a written statement, ask a question, or present a petition to most meetings. Please ensure that any submissions made are respectful, factual, and relevant.

- By contributing to the public forum process the participant acknowledges that any content submitted is at the authors own risk and the Council disclaims any obligation or responsibility for it.
- Questions, Statements and Petitions should be factually based and should not contain anything that could be construed as being defamatory, frivolous or offensive. Any submission including such information shall be redacted prior to publication without notice to the author.
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The following requirements apply:

- The statement is received no later than **12.00 noon on the working day before the meeting** and is about a matter which is the responsibility of the committee concerned.
- The question is received no later than **5pm three clear working days before the meeting**.

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We will try to remove personal and identifiable information. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Other committee papers may be placed on the council's website and information within them may be searchable on the internet.



During the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions. **This may be as short as one minute.**
- If there are a large number of submissions on one matter a representative may be requested to speak on the groups behalf.
- If you do not attend or speak at the meeting at which your public forum submission is being taken your statement will be noted by Members.
- Under our security arrangements, please note that members of the public (and bags) may be searched. This may apply in the interests of helping to ensure a safe meeting environment for all attending.
- As part of the drive to reduce single-use plastics in council-owned buildings, please bring your own water bottle in order to fill up from the water dispenser.

For further information about procedure rules please refer to our Constitution

<https://www.bristol.gov.uk/how-council-decisions-are-made/constitution>

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Bristol City Council

Minutes of the Area Committee 6

25 September 2023 at 6.00 pm



Members Present:-

Councillors: Kerry Bailes, Sarah Classick, Richard Eddy, Zoe Goodman, Helen Holland, Jonathan Hucker, Chris Jackson, Tim Kent, Graham Morris and Kevin Quartley

Officers in Attendance:-

Ellie Stevens (Community Resources Manager)

7 Election of Chair

Resolved – That Councillor Richard Eddy be elected as Chair of the Committee.

The Chair shared reflections on the Area Committee process for 2024/25, considering the following:

- Elections in May
- Backlog of transport projects causing delays
- Deficit funding in some areas
- Change to committee system

The Chair shared feedback that he was in support of an AC-by-AC decision as to whether to take a fallow year in 2024/25. Community Resources Manager proposed that a decision be taken at the February meeting.

8 Apologies for Absence

Apologies for absence were received from Councillors Andrew Brown, Paul Goggin, Christopher Jackson.

9 Minutes of the previous meeting



Resolved – That the minutes of the meeting on 24th November 2022 be approved as a correct record.

10 Declarations of Interest

Councillor Zoe Goodman declared membership of Filwood Broadway Working Group and recent appointment as a Director of Re:work Ltd.

11 Public Forum

None received.

12 Community Resources Manager Update and Decision

The Community Resources Manager introduced the report and gave a brief overview before discussing projects for consideration. The report set out the available funds for allocation by Area Committee 6 and listed the proposals to be considered.

As AC6 was in deficit of general CIL funds to allocate, no prioritisation of proposals had taken place and therefore could not be considered at this meeting, with the exception of those which fell within the Hengrove and Whitchurch Park Neighbourhood Development Plan (NDP) area. Consideration would also be given to decision-making on tree replacement using earmarked Section 106 funds.

5a) The Committee noted the following time limited S106 at risk if money was not allocated and considered whether or not approve the spend.



Permission / Site / S106 Code	Contact Officer	Contribution value	Time limit	Purpose of contribution	Allocations
12/00352 / Filwood Park, Hengrove Way, Filwood	Kate Murray (Head of Libraries)	£24,097.48	7 Nov 24	The provision of library services in the area covered by the Knowle West Regeneration Framework	None

Agreed that the full spend of £24,097.48 be approved.

5b) The Committee was asked to note that there was a £20,000-time limited S106 available until 28th November 2023.

Permission / Site / S106 Code	Contact Officer	Contribution value	Time limit	Purpose of contribution	Allocations
17/03943/ Hengrove Park (Phase 1), Whitchurch Lane, Hengrove	Mark Sperduty (Area Highways Manager)	£20,000	28 Nov 23	The provision of any of the following: (a) the Airport Road cycle route and the Filwood quiet way. (b) upgrading pedestrian crossing facilities on Whitchurch Lane. (c) relocation of the existing Zebra Crossing on Airport Road; and (d) the provision of a "set down" only bus stop on The Boulevard opposite the Skills Academy bus stop.	None

Members noted that the Transport team had advised that the £20,000 available was not sufficient to deliver any of the proposed works. The funding could potentially be combined with CIL to deliver proposal AC623P95 – Whitchurch Lane and Whitchurch Road as outlined in Appendix 3 of the report. The Committee was reminded to note the current deficit of general CIL funding.



Following discussion, it was agreed to refocus proposal AC623P95 on the zebra crossing part of the overall traffic calming measures, and this was anticipated to cost approximately £60k. The S106 £20k could be put toward this (purpose of contribution '(b) upgrading pedestrian crossing facilities on Whitchurch Lane') pending further funding becoming available from CIL.

Agreed that proposal AC623P95 be invited to Stage 2 for BCC Transport to develop a full project proposal for a budget of £60,000, and that the S106 funds of £20k be combined with CIL monies and allocated for this proposal, focusing on pedestrian crossing facilities on Whitchurch Lane.

5c) Proposal 1: Tree Bristol Tree Planting Proposal

Members considered the proposal as set out below.

Name of project proposal	Delivery group	Ward and site	Full Proposal £ delivery cost	CIL requested	S106 requested and the codes
Tree Bristol Tree planting	TreeBristol – Bristol City Council	Hartcliffe & Withwood – Bishport Avenue	£ 1041.66	N/A	£ 1041.66 (17/03719; 17/05816; 16/00833)

Agreed that the spend of £ 1041.66 be approved in full.

5d) Outline Proposals received for Hengrove and Whitchurch Park ward – 2023/2024

Members considered the proposals noting that if the Totshill Drive Road Safety Scheme spend was approved there would be no funding for the other proposals. Conversely if Totshill Drive Road Safety Scheme was delayed there was potentially enough funding to complete the other proposed projects.

Ward councillors noted that they usually consulted the Neighbourhood Development Planning Forum on CIL proposals at Stage 2 of the process, and indicated they would seek the Forum's sign-off before approving any projects for funding from the NDP 'pot' in the next formal meeting.

Agreed that all five proposals for the Hengrove and Whitchurch Park NDP area should be invited to Stage 2 to develop full project proposals, and that ward councillors will do community consultation on the Totshill Drive Road Safety Scheme (speed cushions) to inform their decision-making and clarify with BCC Parks the estimated cost of the gates for the Dundry slopes proposal.

The Committee then considered a proposal that was submitted to Area Committee 6 as part of a city wide initiative for the installation of Defibrillators. A query was raised regarding the funding of this project, the Community Resource Manager agreed to clarify the position after the meeting.



Action: Community Resource Manager

RESOLVED:

1. That the progress update on previously approved AC projects and the publication of 6-monthly updates published on BCC webpage be noted.
2. That the CIL and S106 monies available as of 31st August 2023 be noted.
3. That the Outline Proposals submitted this year, and BCC Officer comments on these, be noted.
4. That the Outline Proposals falling within the Neighbourhood Development Plan area of Hengrove and Whitchurch Park and agreed way forward as set out at 5d above be approved.
5. That the funding for the proposals submitted for consideration at set out in 5a, 5b, & 5c above, be approved.
6. That the legal information concerning the Public Sector Equality duty in reaching all its decisions be noted.

CHAIR

Meeting ended at 6.40 pm

Meeting ended at 6.40 pm

CHAIR _____





Area Committee 6

8th February 2024

Report of: Ellie Stevens, Community Resources Manager

Title: Area Committee 6 Second Formal Meeting 2023/24

Ward: Area Committee 6 wards: Bishopsworth, Filwood, Hartcliffe and Withywood, Hengrove and Whitchurch Park, Stockwood

Member Presenting Report: Councillor Richard Eddy

Recommendations

1. That the Area Committee take note that this year, there is no option to pre commit funding or go into deficit of CIL funds. This is due to changes to Area Committee boundaries which are due to take place (Item F)
2. To consider the approval of funding for the Proposals submitted for consideration, including any conditions which the committee may wish to attach and to consider allocation of eligible S106 monies to support relevant proposals in order to conserve CIL funds for future use (Item G)
3. To note the legal information concerning the Public Sector Equality duty in reaching all its decisions (Item I)

Summary

This report sets out the available funds for allocation by Area Committee 6, and lists the proposals to be considered at the meeting of the Committee on 8th February 2024.

The significant issues in the report are:

- Area Committee 6 has £72,593.42 available to allocate at 31 December 2023, of which £10,922.33 is general CIL and £61,671.09 is ringfenced for the Hengrove Neighbourhood Plan Area.
- Councillors are asked to consider the approval of funding for 6 Proposals submitted at Stage 2.



A. Background

1. Six Area Committees were approved at the Full Council meeting on 20th March 2018 to hold delegated decision-making powers over non-earmarked Section 106 and local Community Infrastructure Levy (CIL) funds.
2. Area Committee 6 consists of the councillors representing the wards of Bishopsworth, Filwood, Hartcliffe and Withywood, Hengrove and Whitchurch Park, Stockwood.
3. Each Area Committee will meet formally twice a year to make decisions on the awarding of local CIL and S106. 15% of CIL generated within each Area Committee area is available for spend. Those parts of an Area Committee which have a formally adopted Neighbourhood Development Plan receive 25% of the CIL generated within the defined border of their Plan to support their identified infrastructure priorities.
4. Information about Area Committees, CIL and S106 processes can be found on the BCC website at: <https://www.bristol.gov.uk/people-communities/local-decision-making>

B. Terms of Reference

5. The Area Committee Terms of Reference were approved at Full Council on 20th March 2018 and adopted at the 2018 Area Committee on 3rd October 2018.
6. The Area Committee Terms of Reference were updated in August 2023 with the following clause:
7. Procedure rules Meeting arrangements
 - a. 4.1 Area Committee meetings will normally be held twice a year. These meetings will be supported by Democratic Services

C. Progress update on CIL & S106-funded projects approved at previous Area Committee Meetings

8. Progress updates are published every six months on previous schemes approved by the Area Committee. The latest was published in August 2023. The next will be published in February 2024. Updates can be found at: <https://www.bristol.gov.uk/people-communities/area-committee-progress-updates>

D. Allocation of CIL and Section 106 Funds

9. Developing Outline and Full Proposals for funding from CIL and S106 resources:
 - a. All ward councillors undertook community conversations within their wards across the period June – September 2023. From this process they chose a number of Stage 1 Outline Project Proposals to deliver priority pieces of work providing significant community benefit.
 - b. The Area Committee then met formally on 25th September 2023 to consider the funding available and select the projects they wanted to invite to submit Stage 2 Full Proposals. Those proposals are set out in this report for consideration and decision at this

meeting.

E. CIL and Section 106 Monies available to Area Committee 6 at 31 December 2023

10. CIL available:

- a. At the end of 31st December 2023 there was an overall sum of **£72,593.42** available to Area Committee 6, which breaks down as follows:
 - For General AC6 expenditure: **£10,922.33**
 - For Hengrove and Whitchurch Park Neighbourhood Development Plan expenditure: **£61,671.09**

See Appendix 1

11. If the Committee approves all the requests for CIL funding at Item E the following CIL funds will remain:

- a. For General AC6 expenditure: **-£29,077.67**
- b. For AC6 Neighbourhood Development Plan expenditure: **-£89,293.91**

12. Section 106 available:

13. At the end of 31st December 2023 there was a total of £8,160.14 uncommitted Section 106 agreement monies available for AC6, of which £0 is designated specifically for tree planting and tree replacement.

14. Please note that the S106 report in Appendix 2 contains an error, in that it currently shows the £20,000.00 from 17/03943 / Hengrove Park (Phase 1) as available, when in fact AC6 made the decision to allocate this in the last formal meeting. This will be corrected in the 31 January 2024 S106 report.

15. All S106 agreements are legally bound to be spent according to the Purpose of the Contribution so can only be approved for projects which met these conditions.

See Appendix 2

F. No pre-commitment of future CIL receipts:

16. This year Area Committees are not able to approve funding for a Stage 2 proposal by pre committing 'still to be received' CIL funds. There is no option to go into a deficit of CIL funding at this meeting by over-committing on the assumption of a future receipt of CIL. This is because Area Committee boundaries will change before the next set of committee meetings and their balances need to be calculated afresh based on new boundaries.

17. Projects invited to submit Stage 2 Full Proposals

Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
AC623P105	Hengrove and Whitchurch Park - Park Seats	BCC Parks	£16,005	£16,005	£16,005		
AC623P106	Totshill Drive Road Safety Scheme	BCC Transport	£75,000	£75,000	£75,000		
AC623P28	New play structures - The Hideout	Community organisation - Learning Partnership West (LPW)	£15,000	£15,000	£15,000		
AC623P58	Pigeon House Stream Open Space (Maidenhead Road)	BCC Parks	£14,960	£14,960	£14,960		
AC623P97	Play Facilities at Hartcliffe City Farm	Community organisation - Hartcliffe City Farm	£30,000	£30,000	£30,000		
TOTALS Hengrove NDP CIL					£150,965		

Proposal ref no.	Name of Project Proposal	Delivery group	Outline £ offered	Full Proposal £ requested	CIL requested	S106 requested and the codes	Conditions
AC623P95	Whitchurch Lane and Whitchurch road traffic	BCC Transport	£200,000	£60,000	£40,000	£20,000 (allocated at AC meeting Oct 2023) 17/03943/Hengrove Park (Phase 1), Whitchurch Lane, Hengrove	Scale down proposal and focus on safe crossing on Whitchurch lane in Hartcliffe ward
TOTALS General CIL					£40,000		

See Appendix 3 for Full Project Proposal forms

18. Recommendation: That the Area Committee considers the project proposals submitted and whether to approve full or partial funding to deliver these projects or not; and any conditions which it might want to place on the projects.

G. Projects considered at Stage 1 first formal meeting and not invited to submit Stage 2 proposal:

Proposal ref no.	Ward	Name of Proposal	Decision rationale
AC623P100	Hartcliffe & Withywood	Hartcliffe Library - @Symes Resource Centre	Deferred due to lack of available funds
AC623P101	Stockwood Ward	Vehicle Activated Sign Stockwood Lane	Deferred due to lack of available funds
AC623P102	Stockwood Ward	No entry signs Selden Road	Deferred due to lack of available funds
AC623P103	Stockwood Ward	Double Yellow Lines	Deferred due to lack of available funds
AC623P104	Stockwood Ward	Fully refurbish and equip the Art Room at BS14 Youth Club	Deferred due to lack of available funds
AC623P107	Multiple Wards	Provision of Public Access Defibrillators	Deferred due to lack of available funds
AC623P108	Hartcliffe & Withywood	BRIDGES FOR VALLEY WALK.	Deferred due to lack of available funds
AC623P109	Hartcliffe & Withywood	Gates for Dundry Slopes	Deferred due to lack of available funds
AC623P15	Filwood	Sign, Signal, Signifier. Restoring the shop front of re:store.	Deferred due to lack of available funds
AC623P90	Filwood	Clubhouse/Café refurbishment and upgrade	Deferred due to lack of available funds
AC623P93	Multiple (Hartcliffe, Withywood & Bishopsworth)	Queens Road Layout change	Deferred due to lack of available funds
AC623P94	Hartcliffe & Withywood	Maynard road traffic calming improvements	Deferred due to lack of available funds
AC623P96	Bishopsworth	Refurbishment of toilets, kitchen and installation of an	Deferred due to lack of available funds

Proposal ref no.	Ward	Name of Proposal	Decision rationale
		outdoor canopy at The Grove @ Bedminster Down.	
AC623P98	Hartcliffe & Withywood	BS13 Parks & Greenspaces	Deferred due to lack of available funds
AC623P99	Stockwood Ward	Lanes End Motorcycle Barrier	Deferred due to lack of available funds
AC6PO19	Bishopsworth	Reinstatement of steps up from Ilchester Crescent Open Space	Deferred due to lack of available funds

H. Equalities/Public Sector Equality Duty: Legal Information

19. When councillors decide how CIL and Section 106 is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

20. The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

21. The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity
- It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Area Committee 6 (Comprising the following wards: Bishopsworth, Filwood, Hartcliffe and Withywood, Hengrove and Whitchurch, Stockwood)

CIL monies held - 31 December 2023

Monies to be spent on measures to support the development of the Area Committee's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Scheme	Commitments	Income
08/11/18	17/03719	Former Maesknoll EPH, 101 Bamfield, Hengrove (1)		£1,734.84
08/11/18	16/02933	Former College Site, Marksbury Rd, Bedminster (4)		£3,265.16
28/05/19	15/00688	93 to 95 Bridgwater Road, Bishopsworth		£2,129.91
28/05/19	17/04979	1 Pavey Road, Hartcliffe		£679.82
12/06/19	18/03021	76 Great Hayles Road, Hengrove		£98.08
25/06/19	17/01423	30 Gerrard Close, Filwood		£670.38
01/08/19	18/00834	18 Burfoote Gardens, Stockwood		£433.69
09/08/19	18/04524	153 West Town Lane, Hengrove		£478.72
12/08/19	18/01598	Bristol Water Site, Bishopsworth Rd, Bishopsworth (2)		£3,970.70
19/08/19	19/01611	20 Hall Street, Bedminster		£31.64
03/09/19	18/05678	18 Parson Street, Bedminster		£653.91
16/09/19	16/02769	39 New Fosseyway Road, Hengrove		£614.67
25/09/19	17/03719	Former Maesknoll EPH, 101 Bamfield, Hengrove (3)		£4,736.07
08/10/19	16/02702	United Reformed Church, Church Road, Bishopsworth		£5,504.46
25/10/19	18/02595	8 Leaholme Gardens, Hengrove		£720.96
06/11/19	17/03943	Hengrove Park (Plots A, 2B & C), Hengrove (3)		£55,738.02
11/11/19	17/01726	1 Spartley Drive, Highridge		£766.69
27/11/19	19/03296	33 Leinster Avenue, Filwood		£353.32
03/02/20	17/07069	Fmr Police Station, Kings Head Lane, Bishopsworth		£2,887.66
25/02/20	19/02040	11 Hollway Road, Stockwood		£538.73
25/02/20	18/01598	Bristol Water Site, Bishopsworth Rd, Bishopsworth (3)		£5,956.05
25/02/20	15/05964	3 Hencliffe Road, Stockwood		£1,210.98
05/03/20	17/03719	Former Maesknoll EPH, 101 Bamfield, Hengrove (4)		£4,736.07
12/03/20	19/02242	Hartcliffe Campus, Hawkfield Rd, Hartcliffe (1)		£64,116.83
16/04/20	19/00826	Imperial Park, Hartcliffe (Phase 1 - Aldi) (1)		£7,935.78
12/05/20	17/02787	85 Fair Furlong, Withywood		£812.01
21/07/20	17/03943	Hengrove Park (Plots A, 2B & C), Hengrove (4)		£55,738.02
27/07/20	19/00826	Imperial Park, Hartcliffe (Phase 1 - Aldi) (2)		£7,935.78
14/09/20	18/01598	Bristol Water Site, Bishopsworth Rd, Bishopsworth (4)		£5,956.05
07/12/20	19/02242	Hartcliffe Campus, Hawkfield Road, Hartcliffe (2 & 3)		£165,550.78
16/12/20	19/00645	Fmr Bristol Water Site, Bishopsworth		£1,722.08
25/01/21	19/00826	Imperial Park, Hartcliffe (Phase 1 - Aldi) (3)		£11,903.67
01/02/21	20/00299	Land north of Airport Road, Filwood (1)		£17,837.61
10/02/21	18/00328	26 Connaught Road, Filwood		£746.72
05/03/21	17/00053	512 Wells Road, Hengrove		£717.59
19/05/21	19/03661	Coffee Shop, Hengrove Leisure Park, Hengrove		£3,839.51
03/06/21	20/00299	Land north of Airport Road, Filwood (2)		£17,837.61
07/06/21	16/04363	1 Atkins Close, Stockwood		£889.82
16/06/21	16/05688	Chantry Farm, 81 Stockwood Lane, Stockwood		£1,901.99
17/06/21	19/02242	Hartcliffe Campus, Hawkfield Road, Hartcliffe (4)		£99,330.47
25/06/21	21/00760	25 Redford Crescent, Withywood		£825.07
22/07/21	20/02167	70 Turtlegate Avenue, Withywood		£881.22
04/08/21	19/00826	Imperial Park, Hartcliffe (Phase 1 - Aldi) (4)		£11,903.67
05/08/21	15/06058	7 Randolph Avenue, Hartcliffe		£1,321.07
06/12/21	20/00299	Land north of Airport Road, Filwood (3)		£4,360.15
12/01/22	16/05979	740 Wells Road, Hengrove		£2,643.75
14/01/22	19/02242	Hartcliffe Campus, Hawkfield Road, Hartcliffe (5)		£26,279.30
04/02/22	20/00951	58 Dancey Mead, Bishopsworth		£646.67
14/02/22	19/00916	89 Bridgwater Road, Bedminster Down		£548.44
11/03/22	19/01730	31 Crosscombe Drive, Hartcliffe		£483.05
17/03/22	18/00364	51 Sandburrows Road, Bishopsworth		£733.09
24/03/22	17/05816	12 Binmead Gardens, Hartcliffe		£1,496.52
29/03/22	19/05799	37 Riverland Drive, Withywood		£1,308.42
27/04/22	20/03696	15 Hellier Walk, Hartcliffe		£984.11

04/05/22	20/02505	35 Headley Lane, Headley Park	£1,436.06
09/05/22	18/03172	83 Highbury Road, Bedminster	£592.31
01/06/22	20/00299	Land north of Airport Road, Filwood (4)	£26,756.42
14/06/22	20/05732	11 Leinster Avenue, Knowle West	£1,384.77
24/06/22	18/01832	12 Giffords Place, Bishopsworth	£970.31
01/07/22	18/06411	37 Petherton Road, Hengrove	£1,775.39
22/09/22	21/04771	3 Hogues Walk, Hartcliffe	£794.07
26/09/22	21/04507	Land east of Landing Lights, Hengrove	£7,818.30
26/09/22	15/02860	87 Fair Furlong, Hartcliffe	£722.88
13/10/22	18/05425	30 Eastlyn Road, Bishopsworth	£1,799.87
22/11/22	21/01491	34 Parkwood Close, Whitchurch	£1,077.79
11/01/23	21/05706	44 Stoneberry Road, Whitchurch	£1,315.40
17/02/23	21/02835	Fulford House, Fulford Road, Hartcliffe	£622.50
24/04/23	21/05929	2 Lyvedene Gardens, Hartcliffe	£502.45
26/04/23	20/05806	Land to rear of Crosscombe Drive, Hartcliffe	£2,910.03
18/07/23	21/02982	Land East of The Boulevard, Hengrove Park, Hengrove	£25,922.68
27/07/23	21/01322	222 Bedminster Road, Bedminster	£1,050.29
15/08/23	22/00331	1 Hall Street, Bedminster	£1,061.58
22/08/23	20/02469	84 Westleigh Park, Hengrove	£594.64
12/09/23	19/00334	13 Leinster Avenue, Filwood	£1,365.34
19/09/23	21/06735	86 Ladman Road, Stockwood	£858.52
27/10/23	22/02912	6 Athlone Walk, Filwood	£624.72
09/11/23	21/00413	61 Davids Road, Whitchurch	£903.74
10/11/23	15/02617	10 Melvin Square, Knowle	£3,166.86
07/12/23	15/03147	Bridge Cottage, Half Acre Close, Whitchurch	£1,275.67
		Court Farm Road MUGA (H NDP) (29 Nov 21)	£70,000.00
		Fortfield Green Play Area (H NDP) (29 Nov 21)	£103,000.00
		Millenium Green Play Improvements (H NDP) (29 Nov 21)	£60,000.00
		Community Defibrillators (H NDP) (29 Nov 21)	£9,950.00
		Kitchen improvements to The Hideout (H NDP)(24 Nov 22)	£15,000.00
		Hengrove & Whitchurch Community Noticeboards (H NDP)(24 N	£3,000.00
		Bamfield Road Safety Measures (H NDP)(24 Nov 22)	£25,000.00
		Clatworthy Dr / Tarnock Ave Road Safety Measures (H NDP)(24 I	£50,000.00
		Manor Woods Valley Local Nature Reserve (24 Nov 22)	£13,110.00
		BS14 Youth Club Improvements (24 Nov 22)	£19,267.88
		The Bridleway Parking Review (29 Nov 21)	£10,000.00
		Shortwood Road Traffic Calming (29 Nov 21)	£50,000.00
		Stockwood Lane Pedestrian Improvements (29 Nov 21)	£60,000.00
		Flooring and Fencing at the Grove (29 Nov 21)	£6,827.51
		Wells Road Parking Review (29 Nov 21)	£25,000.00
		Dundry and Hartcliffe Wildlife Conservation (29 Nov 21)	£8,800.00
		Cottle Road Park Play Improvements (29 Nov 21)	£15,000.00
		Bamfield Traffic Calming (8 Oct 19)	£15,000.00
		Inns Court Estate Pavements (8 Oct 19)	£2,621.26
		Uplands Parking Restrictions (8 Oct 19)	£11,000.00
		Hengrove Farm Lane Path Improvements	£4,229.90
		Walsh Ave/Fortfield Road Improvements (29 Nov 21)	£5,000.00
		Hengrove Lane Traffic Calming (10 Sep 18)	£50,000.00
		Total Held	£704,399.97
		Sum held from Hengrove Neighbourhood Plan Area	£397,621.09
		Sum held from General Area Committee 6 Area	£306,778.88
		Commitments Identified (Hengrove Neighbourhood Plan)	£335,950.00
		Commitments Identified (General Allocations)	£295,856.55
		Total Available to Allocate	£72,593.42
		Sum available to allocate for Hengrove Neighbourhood Plan Area	£61,671.09
		Sum available to allocate for General Area Committee 6 Area	£10,922.33

Note:

Those monies highlighted in green relate to development within the Hengrove Neighbourhood Plan area that was granted planning consent after the Neighbourhood Plan took effect. The Local Component of CIL in these cases is increased to 25% and the spend of these monies should be informed by the infrastructure requirements of the Neighbourhood Plan.

The allocations highlighted in green are to be funded from the Hengrove Neighbourhood Plan increased CIL

Area Committee 6 Devolved Section 106 monies held as at 31 December 2023

Permission / Site / S106 Code	Contact Officer	Contribution Value	Time Limit	Purpose of Contribution	Allocations
12/00352 / Filwood Park, Hengrove Way, Filwood	Kate Murray (Head of Libraries)	£24,097.48	7 Nov 24	The provision of library services in the area covered by the Knowle West Regeneration Framework	Funding allocated to Filwood Library on 25 September 2023
04/04297 / 106 Bedminster Down Road, Bishopsworth	Keith Chant (Parks Assets and Projects Manager)	£9,242.21	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 106 Bedminster Down Road	£1,704.00 allocated to Manor Woods Access Improvements on 24 Nov 2022
09/03863 / 63 Turtlegate Avenue, Witherwood / ZCD	Keith Chant (Parks Assets and Projects Manager)	£621.93	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 63 Turtlegate Avenue	None
17/03943 / Hengrove Park (Phase 1), Whitchurch Lane, Hengrove	Mark Spurduty (Area Highways Manager)	£20,000.00	28 Nov 23	The provision of any of the following: (a) the Airport Road cycle route and the Filwood quiet way; (b) upgrading pedestrian crossing facilities on Whitchurch Lane; (c) relocation of the existing Zebra Crossing on Airport Road; and (d) the provision of a "set down" only bus stop on The Boulevard opposite the Skills Academy bus stop.	None
96/00091 / South Bristol Business Park, Hengrove	Mark Spurduty (Area Highways Manager)	£27,378.74	No Limit	Local highway improvements or transportation measures in the area of impact of the Development.	Funding allocated on 8 Oct 19 to Inns Court Estate Pavement Works
17/03719 / Maesknoll, Bamfield Road, Hengrove	Richard Ennion (Horticultural Services Manager)	£523.96	6 Sep 25	The provision of replacement tree planting in the vicinity of the Development	Funding allocated to tree planting on 25 September 2023
17/05816 / 12 Binmead Gardens, Hartcliffe	Richard Ennion (Horticultural Services Manager)	£336.81	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 12 Binmead Gardens	Funding allocated to tree planting on 25 September 2023
16/00833 / 648 Bishport Avenue, Hartcliffe	Richard Ennion (Horticultural Services Manager)	£454.69	No Limit	The provision and maintenance of tree planting either on-street or in public open space within a one mile radius of 648 Bishport Avenue	Funding allocated to tree planting on 25 September 2023

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

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FOR OFFICE USE ONLY	ID No: AC623105	Eligible: Y	
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Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

Hengrove and Whitchurch Park – Park Seats

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓

1c. Ward and site(s): Hengrove and Whitchurch Park ward

1d. Summarise the project you want to deliver: (50 words maximum)

To deliver between 4-6 new park benches in green spaces around Hengrove and Whitchurch park ward – locations to be agreed between Parks Officers and the ward councillors.

1e: Fund Sources	How much are you seeking?	
CIL	£	16,005
S106	£	
Total:		16,005

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Cllr Tim Kent

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councilors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

Proposal: provision and maintenance of 6 no. metal seats

Total project cost £16,005 capital £13,966 commuted sum £2,039.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Installation and maintenance of 6 no new all metal park seats on concrete plinths, locations TBA. These will enable park users to rest and enjoy the parks and green spaces

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It will enable park users to rest, linger and enjoy the park who may otherwise feel unable to do so due to disability or fatigue. It will allow social engagement to chat and improve mental health.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase park user numbers	Numbers of adults and children using the open space	Feed-back from local community Quality of Life Survey – in part
Outcome 2	Increase in number of people for whom a resting place is advantages	Number of persons with disability who may require a rest	Feed-back from local community
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council’s **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

Locations of seats TBA with local Cllr. However, it is anticipated that some if not all will be positioned adjacent to hard surface paths making them accessible to all.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

Through Cllr Tim Kent and local park groups if that park is an identified potential location for installation.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house minor infrastructure works teams who will delivery this project.

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Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up		X							
Identify & secure additional funding		NA							
BCC internal Approvals		X							
Finalise Design / Brief		X							
Procurement		X							
Delivery		X							

Handover									
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Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Purchase and installation of seats	£13,996	£13,996							£13,996
A. Total Project Capital Totals									£13,996
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Seat maintenance	£2,039	£2,039	0	0	0	0	0	0	£2,039
B. Total Revenue Costs	£2,039								£2,039

Please use guidance to complete

Combined Capital and Revenue Costs (A + B)	£16,005								£16,005
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* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Reduction in number of seats provided
30%	Reduction in number of seats provided
50%	Reduction in number of seats provided

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 25/26 £16,005		

Please use guidance to complete

Total CIL/S106 funding:	£16,005		
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Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

AC623P106 Totshill Drive Road Safety Scheme

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓

1c. Ward and site(s): Hengrove & Whitchurch Park – Totshill Drive

1d. Summarise the project you want to deliver: **(50 words maximum)**

To introduce traffic management measures in Totshill Drive and the surrounding area to improve safety and reduce vehicle speeds and volumes.

1e: Fund Sources	How much are you seeking?	
CIL	£	75,000
S106	£	
Total:		75,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

Residents of Totshill Drive are concerned about the volume and the speed of cars travelling along the road. They are aware of the existing CIL funded scheme to introduce traffic calming in Shortwood Road (AC6P17) and wish to expand this scheme to include Totshill Drive and provide a more comprehensive solution for the area.

Introducing traffic calming measures in isolation can simply push the traffic onto neighbouring streets and so additional funding to widen the extent of the scheme is valuable providing a chance to address all of the traffic issues in the area.

Traffic calming options including speed cushions, junction treatment, road closures, additional signs and road markings could be considered depending on local engagement.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations and lead to high demand for parking. This will improve road safety in the area and seek to address the local concerns that the volume of traffic has increased in the area following recent developments.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased development results in increased vehicle movements.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to slow vehicle speeds and discourage through traffic, making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved road safety	Reduced complaints	Councillor/public feedback
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	

Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	BCC		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2023/24	2024/25	2025/26						
Key Milestones:	Funding allocated	Design, consultation	Traffic Regulation Order & build						

Section 4d. Project Delivery Budget

Please use guidance to complete

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Scheme delivery		75,000							75,000
A. Total Project Capital Totals		75,000							75,000
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)		75,000							75,000

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* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	This would reduce the scope of the project and would increase the risk that all knock-on impacts of the proposal could not be addressed.
30%	This would significantly reduce the scope of the project and therefore the ability to address any knock-on impacts of the proposal in the surrounding area.
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous schemes that have been delivered, with the construction costs estimated using the current contractors rates.
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

Section 4g. CIL/S106 Payment release schedule

Please use guidance to complete

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:			
Total CIL/S106 funding:			

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Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms

Please use guidance to complete



CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

Structures/equipment at the Big Hideout Adventure Playground

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	X

1c. Ward and site(s): Hengrove & Whitchurch – Teyfant Road

1d. Summarise the project you want to deliver: **(50 words maximum)**

We are seeking capital investment to build new play structures/equipment at Teyfant Road Adventure Playground (APG) ("The Big Hideout") after these were identified as needed by children during consultations. The Big Hideout offers valuable play facilities and provides diversionary activities that reduce anti-social behaviour.

Please use guidance to complete

1e: Fund Sources	How much are you seeking?	
CIL	£	£15,000
S106	£	0
Total:	£	£15,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Learning Partnership West CIC

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities (less than 100 words)

LPW exists to inspire future aspiration and ensure that no child or young person is left without help.

Through play work, youth work and the provision of alternative education (LPW School) our care and personalised approaches are underpinned by trauma awareness.

We support children and young people between the ages of 8-25 to build on their strengths, abilities and talents; overcome barriers to engagement and education; and to develop their own resilience and capability, because we believe every child and young person can reach their potential.

Section 2c. Your Project:

We are seeking capital investment to build new play structures/equipment at The Big Hideout Adventure Playground at Teyfant Road after these were identified as needed by children during consultations. The APG offers valuable play facilities and provides diversionary activities that reduce anti-social behaviour.

The Big Hideout is the first adventure playground in South Bristol. It opened in 2019. The site was cleared with the help of LPW staff and volunteers. It is staffed by experienced play and engagement workers who ensure the space is a safe, engaging and fun place for children and young people (CYP). We are seeking investment to develop the site and ensure that it remains a preferred destination of children in the area. The Big Hideout fulfils a number of social and community functions in an area of high deprivation: It provides a local hub for families, allows LPW staff to build positive, trusted relationships with CYP and their families, provides diversionary activities, and plays a role in reducing anti-social behaviour in the area.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

The Big Hideout is an adventure playground located off Teyfant Road, Hartcliffe. It is on the border of the Hartcliffe and Withywood and the Hengrove and Whitchurch council wards. It currently opens three times a week after school and for all-day sessions during school holidays. Growing numbers of developments in the local area are putting increased pressure on local infrastructure. With many local parks viewed as unsafe by parents/carers and CYP, the Big Hideout is a critical space at the heart of a community that suffers from multiple deprivations. It allows CYP to play safely, take risks in a supervised environment and access specialist help and support.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

The Big Hideout is the only adventure playground in South Bristol. It is close to an area of new development: the redevelopment of Hengrove Park (master plan granted in 2020 which is due to deliver up to 1435 new homes) and the development of the Hartcliffe Campus (the new Jessop Park housing development, which was granted planning permission for 350 new homes in 2019, is 0.3km from The Big Hideout).

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

Our proposal will support infrastructure at The Big Hideout which provides:

- early intervention open access play sessions
- a tailored community offer which builds on the strengths of communities
- support to children, families and local residents who benefit from engaging, meaningful activities
- a safe, green space that can be enjoyed by the community which aids community cohesion.

The adventure playground currently has one large play structure but a greater variety of structures/equipment will ensure that the Big Hideout remains a popular space for CYP so that the benefits noted above continue to be realised.

CYP have told us:

"This place is so fun, I love going on the bikes"

"I love it here, its amazing, making slime is my favourite thing to do."

"I love it when we have fires and toast marshmallows"

"I loved making the pumpkins today even in the rain, I want to come back next week and do it again"

"I love The Hideout! It's really fun and helps people get happy and get nice friends."

"It helps people who are sad and we get to play on the swings."

Their parents and carers have told us:

"My children love this place, the staff are very friendly"

"My child enjoys playing with her friends, I don't see her when she is here"

"There aren't many spaces that are free and safe anymore"

"It is a positive place. It's good for the children to play outside and be safe"

"It brings parents and children together!"

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?			

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Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome.
 Please use SMART Indicators and concrete proposals to evidence achievement.
 This will be followed up in Project Monitoring

Please use guidance to complete

Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	To provide additional activities for CYP at the Big Hideout	New structures/equipment added to site	Photographs and site maps
		Feedback from CYP/families	Quotes from families/CYP
		Feedback from partner organisations	Quotes from partner organisations
Outcome 2	To attract more CYP to the Big Hideout due to having more facilities on site	Number of CYPs in attendance	Upshot database (the database we use to record sessions and outcomes) showing number of CYP/Families attending open-access sessions
Outcome 3	To deepen connections with local families and CYP and with local groups as a result of them spending more time at the Big Hideout	Session feedback	Upshot database
		More community groups wanting to use the Big Hideout for their own sessions	More connections with community groups – eg Families in Focus requesting to use the Big Hideout more for its own sessions with CYP when not used by LPW.

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Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](https://www.bristol.gov.uk/equality-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	X

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

Staff at LPW undergo Diversities, Equality and Inclusion training when they join and periodically during their employment. Some members of staff are scheduled to undertake additional play-specific disabilities awareness training (WECIL – Disability Equality Training) facilitated by Bristol City Council in its capacity as distributor of HAF (Holiday Activities and Food) funding. As an organisation we are committed to providing equal opportunities and avoiding unlawful discrimination. LPW is committed to LPW Hub and developing facility as a resource for students who attend LPW School and for CYP and their families in South Bristol.

We also have an Equal Opportunities Policy, Abuse and Harassment from CYP Policy, and the subject of equality and diversity is mentioned on pages 9 and 39 of our Safeguarding and Child Protection Policy, all attached.

We have ongoing plans to make continual adaptations and alterations to the site and recently received HAF enhancement funding for equipment to make our play sessions more inclusive.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The Big Hideout is used and valued CYP, families and the wider community. We see more than 4000 attendances/pa by 200 (registered) individual CYP across more than 200 sessions. We are aware that some of these families include members with a protected characteristic, most notably disability. Feedback from families has informed our CIL request and will continue to do so.

The Big Hideout creates varied play and meaningful activities that help CYP, families and the wider community come together in an inclusive, welcoming, safe space where they can make new friends; learn skills that support wellbeing and enjoy a green space in the heart of Hartcliffe.

One CYP says: "I like being able to try new things, it's great here".

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council		
Have you got their permission to deliver this project?	Yes (as part of the terms of the lease)	X	No
If "yes" please provide contact details	Name: Roy Uter/ Mark Kennedy Tel: Email: roy.uter@bristol.gov.uk		
If "no" please state when you will know .			
	Written confirmation of permission – please attach Please see copy of the lease, which allows the new structures/equipment.		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

200 words maximum

LPW celebrates its 30-year anniversary in 2024. We have extensive experience in play work, youth work and in running an Alternative Learning Provision in Bristol. LPW School received a Good Ofsted rating in 2018 and 2022 (at the time the only ALP in Bristol to receive this rating). We work with children and young people through detached outreach, 1:1 support and open access play and youth work provision. We run additional specific projects for CYP from the Gypsy, Roma and Traveller communities, for CYP with autism/learning disabilities, and young people at risk of criminal exploitation.

We have worked independently and collaboratively to secure voluntary and statutory sector funding which has supported our delivery of open access term-time afterschool and holiday provision. LPW has particular expertise in partnership working, teaming up with other organisations on joint funding bids within the city. This has ensured that we work collaboratively to ensure that CYP's needs are met by the right organisation at the right time and in the right location.

Our work is relationship-based and co-constructed with CYP. This will extend to the development of the Big Hideout: our request for funding to help us improve the site is being done through consultation with children, families and the wider community.

The project will be overseen by LPW's Head of Service and the Finance Manager.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	Jan 2024	Jan 2024	Feb 2024	March-April 2024	May 2024				
Key Milestones:	Award of funding	Additional consultations with CYP and families re: the preferred structures/equipment and improvements to the Big Hideout	Finalise arrangements with the organisation that is managing the construction.	New structures/equipment on site.	Project complete				
		Discussions continue with the organisation that will potentially construct the structures/equipment with support from volunteers from a local business							

Section 4d. Project Delivery Budget

Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income

Please use guidance to complete

New play structures/ equipment the Big Hideout		15,000	0	15,000	Splash (volunteer time provided by a local business and overseen by Splash				30,000
A. Total Project Capital Totals									30,000
Revenue Costs	Funding sources								
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Session delivery	45,000			£30,000	Voluntary income				45,000
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)									75,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Reduce size/complexity of the structure/equipment
30%	Reduce size/complexity of the structure/equipment
50%	May need to reconsider works to the structure/equipment.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	We have had discussions with Splash, an organisation that puts volunteers from local business in touch with not-for-profit organisations who need labour-intensive capital projects and project manages the work. Given the large amount of match funding that this arrangement allows us to tap into, this seems by far the most cost-effective way of achieving our aims for the Big Hideout.
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 January 2024	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	£15,000		
Total CIL/S106 funding:	£15,000		

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By the deadline communicated to you by email.

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CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

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FOR OFFICE USE ONLY	ID No: AC623P58	Eligible: Y	
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Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓

1c. Ward and site(s): Hengrove & Whitchurch Park ward

1d. Summarise the project you want to deliver: **(50 words maximum)**

The aim of the project is to open up this area for local people to use for play, exercise and relaxation with related well-being benefits. And to work with local people to help them understand the wildlife value of the habitat in this area.

1e: Fund Sources	How much are you seeking?	
CIL	£	14,960
S106	£	
Total:		14,960

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council - Natural and Marine Environment on behalf of: Dundry and Hartcliffe Wildlife Conservation Group

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Bristol City Council is the local authority of Bristol, England. The Council is a Unitary Authority, and is unusual in the United Kingdom in that its executive function is controlled by a directly elected mayor of Bristol. Bristol has 35 wards, electing a total of 70 Councillors.

The purpose of the Authority is to deliver statutory services to the diverse communities that make up Bristol, provide advice and guidance and support those communities in helping create and shape a better Bristol, in particular provision of Parks and Green Spaces

Section 2c. Your Project:

This would be a joint project between Bristol City Council and the Dundry and Hartcliffe Wildlife Conservation group. We have an agreement with BCC Parks and we have been working on this project since March 2022.

The Parks Service is in support on this proposal. Total project cost £14,960 capital £13,069 commuted sum £1,891. To provide a 4m wide field gate to allow machinery access, to extract and dispose of fly tip waste within the scrub, to tractor side arm grass pathways and to create recreational grass area and enhance habitat diversity.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

- To increase the usability of the green space for the community
- Open up the green space for user and maintenance access with new gate
- Provide opportunity to engage with nature and wildlife

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

It would make this area a safer place for wildlife and people. It could reduce anti-social behaviour on site and surrounding streets which may help improve relationships.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Increase park user numbers	Numbers of adults and children using the open space	Feed-back from local community Evidence of additional wear on grass pathways
Outcome 2	Reduction in anti-social behaviour	Fly-tipping seen	Reduction in fly-tipping seen on site and needs removal
		Complaints	
Outcome 3	Wildlife enhancement / engaging with for improvement to knowledge, appreciation and health and wellbeing	Experience with nature	Feed-back from local group as to engagement of local community with wildlife for health and wellbeing, wildlife education

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal MUST attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N/A

LGBT people	N/A
Disabled people	N/A

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

The open space will become more access through widening of pathways

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

This is a community led project and we strive to be inclusive and open

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	Bristol City Council – Natural and Marine Environment		
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No
If “yes” please provide contact details	Name: Susy Feltham, Landscape Works and Play Manager Tel: Email: susy.feltham@bristol.gov.uk		
If “no” please state when you will know .			
	Written confirmation of permission – please attach		

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

The Parks and Green Spaces project delivery team have many years of experience of delivering park infrastructure projects big and small, individual play equipment items through to complete new wheels parks, MUGAs and playgrounds. In addition we have our own in-house grounds maintenance teams who will delivery part of this project.

Section 4c. Delivery timetable and key events/activities:

Please use guidance to complete

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	FY 24/25	FY 25/26	FY 26/27						
Key Milestones:									
Project Work up	X								
Identify & secure additional funding	NA								
BCC internal Approvals	X								
Finalise Design / Brief	X								
Procurement	X								
Delivery	X								
Handover	X								

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Section 4d. Project Delivery Budget

Capital costs	Funding sources
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Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Clearance of site and installation of gate	13,069	13,069	0	0	0	0	0	0	£13,069
A. Total Project Capital Totals									£13,069
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
On-going grounds maintenance	£1,891	£1,891	0	0	0	0	0	0	£1,891
B. Total Revenue Costs									£1,891
Combined Capital and Revenue Costs (A + B)	£14,960	£14,960							£14,960

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	Project may proceed with reduced scope
30%	Project may proceed with significant reduced scope
50%	Project may not proceed or proceed with only minimum impact

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No, cost calculation from past experience of capital works and ground maintenance
How did you choose your final quote?	NA
How have you calculated your revenue/ maintenance costings?	Form parks and green space works management system and experience of managing parks and green spaces
Please provide evidence of the quotes you've obtained	NA

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Please use guidance to complete

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:	FY 24/25		
Total CIL/S106 funding:	£14,960		

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By the deadline communicated to you by email.

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CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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Section 1: Summary of the Proposal

1a. Name of Project:

Hartcliffe City Farm Play Facilities

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓
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1c. Ward and site(s): Hengrove and Whitchurch ward, Hartcliffe City Farm

1d. Summarise the project you want to deliver: (50 words maximum)

The project will install a nature-based play space on the site making it more attractive to children and complementing other facilities in the neighbourhood.

1e: Fund Sources	How much are you seeking?	
CIL	£	30,000
S106	£	0
Total:	£	30,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation: Hartcliffe City Farm CIC

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Hartcliffe City Farm CIC provides facilities and services to local people. These include an open farm and gardens, education and learning, health and social care activities, sustainable economic development, community events and activities, and conservation of the environment.

Section 2c. Your Project:

The project will establish play facilities in the large barn on the Hartcliffe City Farm site.

The fabric of the barn is being improved through the winter of 2023/4 with Community Resilience Funds. This will remedy previous subsistence and stabilise the structure. This application is for fund to fit out the space.

The final design of the space is currently unknown because we want to develop it with input from the children and young people who will be using it. This engagement will take place through the winter of 23/24 with existing community groups we work with. We do know some of the constraints and the broad objectives that we want to achieve.

The following is subject to the feedback we receive and is intended to give an illustration of our ideas. The space (approx. 13m x 25m) will be divided into zones:

- 1) an area for people to sit. Most likely picnic tables with facilities to buy café items.
- 2) an area for younger children. Most likely 4-7 year-olds with loose-parts play and a natural feel (eg straw-bale divides, natural materials)
- 3) an area suited to 8-13 year-old children. A higher level of adventure with climbing elements, perhaps construction or den-building areas. Still a natural look and feel.

We aim to make the space as flexible as possible (to allow, for example for performances or events to be held in it) without compromising the play value.

The space will need to work with minimal staff supervision (daily safety inspection, café or caretaking staff on hand for emergencies, but no play facilitator) for the majority of the time. Parents/carers will be expected to remain with younger children.

A high degree of consideration will be given to designing the space so that it needs the least amount of ongoing maintenance. It will become part of the fabric of Hartcliffe City Farm.

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

The growth in population in the neighbourhood, brought about by considerable levels of residential development (see for example [New housing site will create 1400 new homes in South Bristol - BBC News](#)), is bringing more families to live nearby. The area does not have high levels of facilities for children of any age and none have the attraction of being under cover and co-located with an open farm.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This project will provide additional open-access play facilities for families to enjoy, improving their quality of life and supporting development by improving local infrastructure.

The [Hengrove and Whitchurch Park Neighbourhood Development Plan \(2017-30\)](#) was developed before the current Hartcliffe City Farm was established and has a focus most directly on the former airfield site. It does, however, mention that it is "an area under-resourced with children's play areas" and lists the former Hartcliffe Community Park Farm as being valuable for its children's play area.

The space will also provide opportunities for events for the whole community and targeted activities for particular social groups.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
1	Local children will have greater access to play facilities.	Number of children using the space	Count the number of people coming (sample data).
2	Families will have improved quality of life.	Families will report positive impact on quality of life	Survey data (self-reported improvements by users).

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation’s board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	N
LGBT people	N
Disabled people	N

Section 3c. **Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible. *200 words maximum*

The physical space is currently accessible to wheelchair users and access will be improved further by the project. We will ensure the design considers as many enabling elements as possible (eg high contrast signage for visually impaired people). This will be aided by involving disabled people in the design conversations as the project progresses.
The elements of the play space will be designed to enable people with a wide range of physical abilities to access them. People of all abilities should be able to enjoy a meaningful equivalent experience in the space.

Section 3d. **Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act? *100 words maximum*

The engagement undertaken by HWCP in the pre-CAT period (2020) established that the community are keen to see a facility that offers access to local people to a space that helps them engage with nature and animals. Subsequent conversation we have had with volunteers and visitors to the site have reinforced the desire for facilities that enable families to enjoy a visit to the site. We are active in engaging the community and recently went door-to-door with the BCC neighbourhood community development officer to elicit more views on the farm (write up in progress).

The main focus of involvement in the design of the space will be to bring the voices of children and young people to the design. We already work with groups in the target age range and will engage them in the design process. This will include working with disabled children through local schools. We are currently planning how to integrate the play area design into sessions through the winter.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership	
Who owns the land or resources your project will impact on?	Bristol City Council
Have you got their permission to deliver this project?	Yes
If "yes" please provide contact details	Name: John Bos Tel: 0117 9036440 Email: john.bos@bristol.gov.uk
	Written confirmation attached

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project? *200 words maximum*

Hartcliffe City Farm will use the resources of Windmill Hill City Farm staff to complete the project. We have delivered around £500,000-worth of capital projects on the Hartcliffe City Farm site in the past year with funds from central government and charitable sources using the same approach.

Works have included major refurbishment of buildings (new roofs, drainage, insulation, fixtures and fittings) as well as landscaping and technology infrastructure. The same team has delivered multiple capital projects at the Windmill Hill City Farm site over the past 10 years.

We have well-established project management processes that cover management, finance and quality assurance. We define project briefs in advance and monitor progress with either in-house staff or external specialists as appropriate.

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Date	Milestone
Dec 23 – Jan 24	Development of design for the space including with local children through workshops and activities.
Feb 24	Decision on funding.
Mar 24	Finalise design of space.

	Sign-off and release of funds.
Apr 24	Tender for contractors (where required). Completion of CRF-funded works to stabilise barn structure.
May 24	Appoint contractors. Begin fit-out of space.
Jul 24	Completion of fit-out.
Aug 24	Target opening event for start of school holiday period.

Section 4d. Project Delivery Budget

Capital costs			
Item of Expenditure	Full Cost	Amount of CIL requested	Total Income
Fit out - Play materials and installation	18,000	18,000	18,000
Fit out - Electrical and lighting other utilities	2,000	2,000	2,000
Fit out - Specialist contractors	2,500	2,500	2,500
Fit out - Project management	2,500	2,500	2,500
Unrecoverable VAT	5,000	5,000	5,000
A. Total Project Capital Totals	30,000	30,000	30,000
B. Total Revenue Costs	0	0	0
Combined Capital and Revenue Costs (A + B)	30,000	30,000	30,000

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	It's still possible to deliver a play area in the barn at this level (£27k). The final 10% will deliver the finishing touches that make it a 'must come to' destination and losing it will impact on the ongoing viability of opening the café space due to reduced footfall.
30%	This level of reduction (£20k awarded) puts in doubt our ability to delivery much more than a very pedestrian space with little appeal beyond a distraction for those already coming to the site. It will have no additional draw to bring people in.
50%	At £15k we'd really struggle to deliver anything very appealing. Multiple compromises would be necessary and we'd end up disappointing a large number of people who'd contributed to the design.

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	<p>Not yet. The concept is settled, the design is not. Once the design is in place we will compare the cost and time required over a range of options.</p> <ol style="list-style-type: none"> 1) In-house build by WHCF team (lowest labour cost, potentially longer due to capacity) 2) External contractors (more expensive, but usually quicker, may have specialist knowledge) 3) A combination <p>Where external contractors are required we obtain quotes in line with our purchasing policy. For in-house work we have regular suppliers for materials that we periodically benchmark with spot checks on any particularly high-value items.</p>
How did you choose your final quote?	Best value for money with an acceptable timeframe for delivery.
How have you calculated your revenue/maintenance costings?	It will be designed to be low-maintenance. Ongoing costs will fall within the range of general activity of the city farm.
Please provide evidence of the quotes you've obtained	This will need to come further into the process. No quotes obtained now would have a validity into the new year.

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1	Funding request 2	Funding request 3
	March 2024	May 2024	July 2024
Amount requested:	£10,000	£15,000	£5,000
Total CIL funding:	£10,000	£25,000	£30,000

Please return the completed form by email to communities@bristol.gov.uk by the deadline communicated to you by email.

CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

Please use guidance to complete



FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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**Before completing please complete Part One: Eligibility Form Section 1:
Summary of the Proposal**

1a. Name of Project:

AC623P95 Whitchurch Lane and Whitland Road traffic calming

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

AC1	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
AC2	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
AC3	Eastville; Frome Vale; Hillfields; Lockleaze	
AC4	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
AC5	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	
AC6	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	✓

1c. Ward and site(s): Hartcliffe & Withywood – Whitchurch Lane

1d. Summarise the project you want to deliver: **(50 words maximum)**

To introduce a safe crossing point on Whitchurch Lane

1e: Fund Sources	How much are you seeking?	
CIL	£	40,000
S106	£	20,000
Total:		60,000

Section 2. Your Project details:

Section 2a. Name of your group or organisation:

Bristol City Council – City Transport / Road Safety and Local Engineering

Section 2b. Your Organisation:

Briefly describe your organisation's core purpose and activities
(less than 100 words)

Local Highway Authority

Section 2c. Your Project:

The original application was to consider traffic calming Whitchurch Lane and Whitland Road (a route of around 1.2km) requiring a series of traffic calming interventions, such as speed cushions or tables, crossings and changes to road markings and signing. £200k was the minimum budget estimated for a scheme to cover this length of road.

The application has been revised to focus on a safe crossing point on Whitchurch Lane to improve access from Willmott Park to Imperial Retail Park utilising some time restricted S106 funds. Residents are concerned about the volume and the speed of cars travelling along Whitchurch Road and an improved crossing point is considered necessary.

A crossing in isolation on a road with high traffic speed/volumes may not be safe and so traffic counts will be required to determine suitability. Depending on the findings, other options such as localised traffic calming, road closures, additional signs and road markings may need to be considered if the speeds are too high for a crossing.

Issues have been raised on neighbouring streets (such as Maynard Road) with regard to volume and speed of traffic which may be linked to the use of Whitchurch Lane/Whitland Road as a through route.

Please use guidance to complete

2d(i): CIL-funded projects

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

Development can increase traffic volumes in existing streets as drivers seek new routes to reach their destinations and lead to high demand for parking. This will improve road safety in the area and seek to address the local concerns that the volume of traffic has increased in the area following recent developments.

And/Or:

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)

Increased development results in increased vehicle movements.

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

This will aim to provide improved crossing facilities for pedestrians and cyclists, making it safer for all and reducing the impact of traffic on local residents.

2d(ii): S106-funded projects

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
17/03943/ Hengrove Park (Phase 1), Whitchurch Lane, Hengrove	£20,000	23/24	The provision of any of the following: (a) the Airport Road cycle route and the Filwood quiet way; (b) upgrading pedestrian crossing facilities on Whitchurch Lane; (c) relocation of the existing Zebra Crossing on Airport Road; and (d) the provision of a "set down" only bus stop on The Boulevard opposite the Skills Academy bus stop.

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

This will aim to provide improved crossing facilities on Whitchurch Lane for pedestrians and cyclists, making it safer for all and reducing the impact of traffic on local residents.

Section 2e. Describing Success:

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

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Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
Outcome 1	Improved road safety	Reduced complaints	Councillor feedback
Outcome 2			
Outcome 3			

Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.

Section 3a. Public Sector Equality Duty and Equalities Impact Assessment	Tick to confirm
completed and attached	✓

Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	
LGBT people	

Disabled people	

Section 3c. Disabled Access to Capital Projects:

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

200 words maximum

The details of the scheme have not yet been determined however all traffic schemes are subject to a thorough design process that considers the needs for all, with continual review of an Equalities Impact Assessment as the scheme design develops.

Section 3d. Involving the community

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

100 words maximum

The scheme will be subjected to local consultation on both the overall design and the specific details of any traffic orders required.

Section 4. Project Delivery Details

Section 4a. Land/Resource ownership. Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership				
Who owns the land or resources your project will impact on?	BCC			
Have you got their permission to deliver this project?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If "yes" please provide contact details	Name: Mark Sperduty Tel: 0117 9036448 Email: mark.sperduty@bristol.gov.uk			
If "no" please state when you will know .				
	Written confirmation of permission – please attach			

Section 4b. Delivery Track record: what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

<p><i>200 words maximum</i></p> <p>BCC are the local highway authority with the appropriate legal powers to undertake this work as well as the appropriate skills, knowledge and processes to deliver the scheme.</p>

Section 4c. Delivery timetable and key events/activities:

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

Month/Period/ Year:	2023/24	2024/25	2025/26						
Key Milestones:	Funding allocated	Design and consultation	Traffic Regulation Order and build						

Section 4d. Project Delivery Budget

Capital costs	Funding sources
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Please use guidance to complete

Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
Scheme delivery		40,000	20,000						60,000
A. Total Project Capital Totals		40,000	20,000						60,000
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
B. Total Revenue Costs									
Combined Capital and Revenue Costs (A + B)		40,000	20,000						60,000

* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?

% reduction	Management of project
10%	The project would not be deliverable and would not proceed
30%	The project would not be deliverable and would not proceed
50%	The project would not be deliverable and would not proceed

Section 4f. How have you arrived at your project costs?

Have you:

	Describe your approach
Obtained a range of quotes?	No – this is an estimate based on previous schemes that have been delivered, with the construction costs estimated using the current contractors rates.
How did you choose your final quote?	
How have you calculated your revenue/ maintenance costings?	
Please provide evidence of the quotes you've obtained	

Section 4g. CIL/S106 Payment release schedule

If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Please use guidance to complete

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	Funding request 1 (Month & year)	Funding request 2 (Month & year)	Funding request 3 (Month & year)
Amount requested:			
Total CIL/S106 funding:			

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Please return the completed form by email to: communities@bristol.gov.uk

By the deadline communicated to you by email.

We can no longer accept hand delivered application forms